SafeAccess User Guide
• Your health and safety is important to us! We will leverage SafeAccess, a risk management solution suite to reduce risk, ensure compliance & provide peace-of-mind for in-person experiences
  
  • For more information, see: https://www.safeaccess360.com/

• Specifically, we will use the SafeAccess screening feature to communicate & obtain acceptance of the identified health and safety policies and procedures

• You will receive an e-mail invite from SafeAccess with a link to access the site. Please add no-reply@live.safeaccess.app to your contacts.

• SafeAccess is a completely web-based application, there is no APP to download or install!
**HINTS & TIPS**

- While SafeAccess works on PCs/laptops, tablets and mobile-phones, we recommend that you accept the email invite to SafeAccess on your **mobile device**, so you’re all set to check-in and show your SafeAccess green badge when onsite.

- If you are required to provide documents, e.g., proof of testing/vaccination
  - **Mobile device**: you can upload photos (or take pictures) of your documents; please **ensure** that your mobile device’s browser has access to your camera/photos to enable this
  - **Laptop**: you can securely upload **PDFs/Images** (please note: editable docs such as MS Word are disallowed for security reasons)

- Windows PC users – please note that **Internet Explorer is NOT supported** by SafeAccess; please use **Chrome, Firefox, or Edge**
HOW IT WORKS

1. Accept your Health & Safety Invitation from SafeAccess
2. Create your account by creating a password & enter your event Health & Safety Portal
3. Complete your Check-In!
4. Receive your Digital Health Pass via Email
HOW IT WORKS

Step 1
You’ll receive your SafeAccess Health & Safety Invitation. Accept your Invitation by clicking on the link.

- Look for an email from no-reply@live.safeaccess.app
- We recommend adding this email address to your safe senders list and check your spam/junk folders
HOW IT WORKS

Step 2

Accept the Invitation by clicking on the link and Setup your account
HOW IT WORKS

Click on the Event Banner
HOW IT WORKS

Step 3
Complete your Check-In
If you’ve uploaded a records for review:

Once you have completed your check-in process, you will receive the Yellow “Pending – Waiting for Review Badge”

Once reviewed by the SafeAccess Trusted Reviewer, your badge will change to a Green “Granted Access” message, and you’ll be emailed your SafeAccess Digital Health Pass.

You may return to the site to view your status at anytime using this link:

SafeAccess Website
HOW IT WORKS

Step 4

Show your SafeAccess Digital Health Pass when you arrive at the entrance to ASM Microbe 2022 at the Walter E. Washington Convention Center.

All participants must complete the SafeAccess check-in to access the ASM Microbe meeting venue. ASM encourages participants complete the process in advance of your arrival to Washington, DC to avoid entry delays on-site.
ADDING TO YOUR HOMESCREEN

If you'd like to add a link to SafeAccess on your mobile device, you can do so by following the instructions below:

By doing this, you can easily return to the site to check your status or show your badge on-site!
NEED ASSISTANCE?

We have a team ready to help! Just email us at:

support@safearcess.app